

EDITION 96 - JULY 2022 FREE - ALSO AVAILABLE ONLINE http://www.manjimup.crc.net.au/cafe-bytes.html

Quote for July

"The moon is the first milestone on the road to the stars." – Arthur C Clarke (1917 – 2008)

Chat subject for July

What do you like most about Winter?

Welcome to our July newsletter.

Thanks to those who contributed information for our stories, to be shared with the community.

We always welcome suggestions of articles, all you need to do is make contact, via the Community Resource Centre, the friendly reception staff will set you in the right direction, or the email address which you will find on the newsletter.

With the cold winter weather, it would be a good idea to brew a hot cuppa and settle by a heater while reading. Stay safe from the colds and flu that are around, and of course, stay safe from Covid.

Our Business Memberships are continuing to grow—see inside for details of our newest Members. If you would like to add your Business, complete the Form inside, see our Website www.manjimup.crc.net.au or contact Louise on 9777 2774

KNITTING PATHWAY TO GOOD HEALTH

Many of us have had knitters in our family and before the chain stores opened our warm clothing would all have been made at home. Knitters sitting beside the fire with needles clicking as the garment grew. And now online research reveals there is evidence which strongly suggests knitting is beneficial to a healthy mind and body, being highly effective in treating depression and chronic pain associated with meditation and yoga and can lower heart rate and blood pressure, reducing harmful blood levels of the stress hormone cortisol. It seems the rhythmical repetitive motions could enhance the release of serotonin, a hormone that regulates mood, learning and sleep. It can also help arthritic fingers remain more flexible.

A Cardiff University survey of 3,500 knitters found that the more frequently people knitted, the happier and calmer they believed they felt. Knit to Quit helps smokers give up the habit and Knit to Heal is beneficial for people coping with health crises. Such as cancer diagnosis. An exciting concept in research also suggests that crafts such as knitting and crocheting may help to stave off aging decline in brain function. Another positive is that knitting gifts or for charity, give self esteem a further boost and there are quite a few avenues where knitting can be donated for good causes. Apparently, there's a resurgence of interest in handicrafts and men and school children are swelling these ranks. Fancy that now! So, it's needles and yarn time.

You may like to join the CRC knitting session on Thursdays, 10 am to 2 pm where you can learn to knit, or just join the knitters for some social, productive time.

Come along and help us knit scarves and beanies for 'Comfort Quilts Against Cancer' (see story inside), and share some delicious Soup—gold coin donation!



Kathy Hill

TAWNY FROGMOUTH

The Tawny Frogmouth (*Podargus strigoides*), Kambany (Noongar), has a distinctive call, a deep and continuous oom-oom-oom, most often heard on a moonlit night, this is the sound of one of our most elusive nocturnal predators.

This species of frogmouth is native to Australia and found throughout the country. They are big-headed stocky birds often mistaken for owls due to their nocturnal habits and similar colouring. Unlike owls they don't have curved talons on their feet; in fact, their feet are small, and they're said to walk like a gout-ridden man!

More closely related to nightjars, these curious looking birds have a wide, frog-like beak and large yellow eyes, they use their beaks to scoop up insects and other prey, hence the name frogmouth. Stealthy and efficient hunters, their broad wings beating softly and silently as they plunge down on an unsuspecting mouse, lizard or frog, they are also considered to be effective pest controllers with a diet that consists of spiders, slugs and snails, beetles, ants and centipedes among other insects around our houses, farms and gardens.

Tawny frogmouths form partnerships for life and once established, pairs will usually stay in the same territory for a decade or more. The breeding season is from August to December, both share in nest building by collecting twigs and mouthfuls of leaves to drop into position, usually between horizontal forked tree branches. Leaf litter and grass stems are used to soften the centre, eggs laid are



Photo – Friends of Queens Park Bushland

between one to three and both parents share incubation rarely leaving the nest unattended. Not many of us are lucky enough to see a frogmouth, you may catch a glimpse of one in your headlights chasing the moths attracted by the light, or gliding silently through the trees but try and see one in daylight, they have the ability to merge into their surroundings and just disappear. Their silvery grey plumage is patterned with white, black and brown streaks which allow them to perch on low branches perfectly camouflaged as part of the tree. Frogmouths will often choose part of a broken branch, perch upon it with head thrust up at an acute angle and freeze.

So, listen out for that booming sound, and know that you are lucky enough to have one of these delightful creatures somewhere around your area, but good luck with trying to spot a frogmouth during the day, that's when they become invisible and who among us would not envy that ability now and again!

Liz Coley



COMFORT QUILTS AGAINST CANCER

When cancer strikes it brings a lot of very bleak days with it, and requires a great deal of strength to cope through the treatment. Those who care about cancer patients love to help, and show they care, in any way they can.

A few years ago, keen stitcher Bronwyn Dunn, wondered about the prospects of quilts for cancer patients, as a practical caring gift. And that's when Comfort Quilts Against Cancer was formed. Bronwyn is based at Muresk, near Northam, with distributors in all Australian states, except NT. The group is a volunteer organisation funded by donations, fundraising and sponsorship, creating quilts and beanies. When they receive a request for support for a cancer sufferer they post a quilt and beanie to the person nominated. All free of any charges. At time of writing this, they have gifted 2300 quilts.

This amazing team can be contacted via their website, <u>www.comfortquilts.com.au</u>, They would love to hear from anyone who wishes to be involved in quilting or knitting, doing the social media, being the secretary or becoming a distributor, or even the Admin officer.

You can contact Comfort Quilts Against Cancer by email <u>cqacancer@gmail.com</u>. They will welcome either a completed quilt or a top to pass on for quilting. Their quilts are always received with deep gratitude all year around, not just in the colder months. Check them out on facebook, it will warm your heart when you see the quilts, and some of the grateful comments when one is received. Definitely a feel good story.

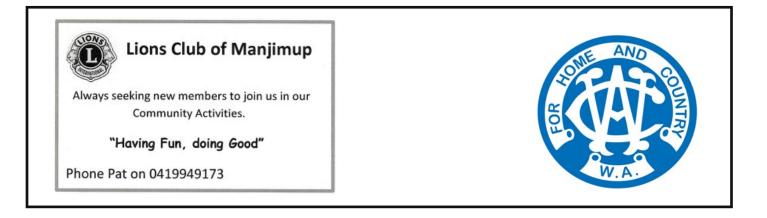
So, if you know of someone going through cancer trauma who you think would benefit from receiving a quilt, all you need to do is to contact Bronwyn and her amazing team.



Examples of the Comfort gifted quilts.

Kathy Hill







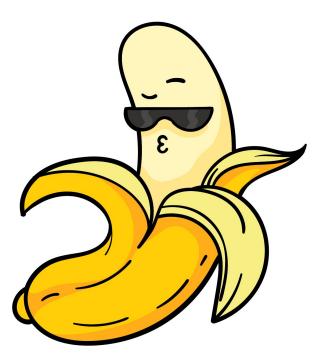
BANANAS

Bananas are the world's favourite tropical fruit and enjoyed for their distinctive flavour and ease of serving. Almost all of our edible bananas originate from two wild species *Musa acuminta and Musa balbisiana*. Musa species are native to tropical areas of the world including Australia, they are believed to have been domesticated in Papua New Guinea, now they are grown in over a hundred countries, the world's largest exporters are India and China (approximately 38% of total production).

Australian bananas are grown on commercial plantations in Queensland, New South Wales, Northern Territory and Western Australia, Carnarvon is WA's largest growing area and there are some plantations in Kununurra as well. From the time of planting it usually takes 12 months or so to produce the first crop and then further bunches 8 to 10 months after. A bunch can average 150 to 200 bananas and weigh approximately 35-50 kilograms. During harvest the parent plant is cut through at about head height, this section of trunk nourishes young suckers that grow from the base which will produce their own bunches. Bananas have been cultivated for so long that they have lost the ability to reproduce from seed, they need to be propagated by division or tissue culture to survive. They will flower when mature, the first part of the flower to open is male, followed by female flowers which develop into the fruit we love.

They love a warm, frost free, coastal climate and can be grown as far south as Perth, they are very hungry plants and need a bucket of organic fertiliser, applied four times a year and plenty of regular watering in dry weather. It is a good idea to plant them on a slight mound to improve drainage, if you have a warm sheltered spot in your garden, you could try a plant or two, you may be lucky enough to get your own bunch of bananas to feast on.

They are rich in fibre, potassium, vitamins A, B6 and C, that's a lot of goodness waiting to be released when you peel off the skin. Delicious just as they are or try this easy recipe, extra nice warm with butter.



BEST BANANA LOAF

Ingredients: 4 medium ripe bananas peeled and chopped, ½ cup light olive oil, 3 eggs, 11/2 cups brown sugar, 1 teaspoon vanilla extract, 11/2 cups SR Flour, 1 teaspoon ground cinnamon.

Method: Preheat oven to 160degC. Line a 25cm x 11cm loaf tin with baking paper. Place bananas in a large mixing bowl and mash with a fork. Add the oil, eggs, sugar and vanilla and whisk until well combined. Sift the flour into the bowl, add cinnamon and mix well. Pour into the loaf tin and bake for 1 hour and 10 minutes, test with a skewer and if it comes out clean it's cooked. Allow to cool for 5 minutes, then turn onto a wire rack to cool.

This loaf is good just as it is with a morning coffee, it can be buttered, it makes a great dessert served slightly warm with ice cream.







NAIDOC WEEK



MANJIMUP COMMUNITY OP SHOP

Thanks to Sue McSharer for bringing us this update:

Manjimup Community Op Shop Inc are celebrating the installation of our target board of sponsorship to local community projects. Due to the outstanding support from the general public the op shop has granted over \$80,000 back to the community. All this in just two and a half years. The board was made by Francis Hull and Trevor Parke from Manji Men's Shed while Paula Benson did the great artwork depicting local interests and activities.





Congratulations to the Op Shop team, what a wonderful contribution they are making to the community and by the look of the progress board, they plan for a lot more to come. Manjimup is very fortunate to have such volunteers, giving their time to support community groups.









COMMUNITY BYTE SIZED PIECES

- The Manjimup Repertory Club recently advertised auditions for Mamma Mia The Musical. This should be a great show and we wish them all success, check out their Facebook page Manjimup repertory club inc for updates.
- Our thanks to the Shire of Manjimup for repairs to the big slide at the Heritage Park, the slide is now fully operational.
- Manjimup's En Pointe Dance Academy travelled to Busselton to take part in the Elite Eisteddfod recently. After 5 days of stage appearances, the dancers finished with 18 of the 25 entries placed in the top five, congratulations to all who took part and we wish you all success next year.
- The MND Big Freeze was held at the Deanmill Workers Club recently which raised a total of \$12,251.90 with more donations expected. Well done all our local heroes who agreed to be dunked into a tub of icy water to raise money for this very worthwhile cause.
- Do you need more RATs? Manjimup CRC has received a further supply from Jane Kelsbie MLA, call in and see us at reception to collect your pack.
- Have you considered becoming a member of Manjimup Community Resource Centre? We have several packages available, including our \$50 Djeran for businesses which will give you a business card sized ad each month in Café Bytes. Ask our friendly reception staff for details.
- Our new Memberhsips at the CRC are finalised. The price stays the same, commencing at \$10 a
 year, with some fabulous new offers! See next Page for details.

Volunteer Report:

- Having now passed the winter solstice we are nearing the end of the financial year with no sign of slowing down outside or within the MCRC walls. The bank of Volunteers is increasing, and there are now regularly more than six MCRC volunteers supporting the Manji Pantry, which services over 500 individuals in the Manjimup Shire. The MCRC has new volunteer badges to identify our community volunteers when volunteering in the Manjimup community.
- Be Connected: We now have enough students through our Be Connected computer classes on Tuesdays to apply for the next round of funding, from the Good Things Foundation. It's been great to see attendees gain confidence and enjoy access to the digital world and opportunities offered. Many thanks to our mentors, Fay, Amber and Chanaha. Contact the CRC to book.

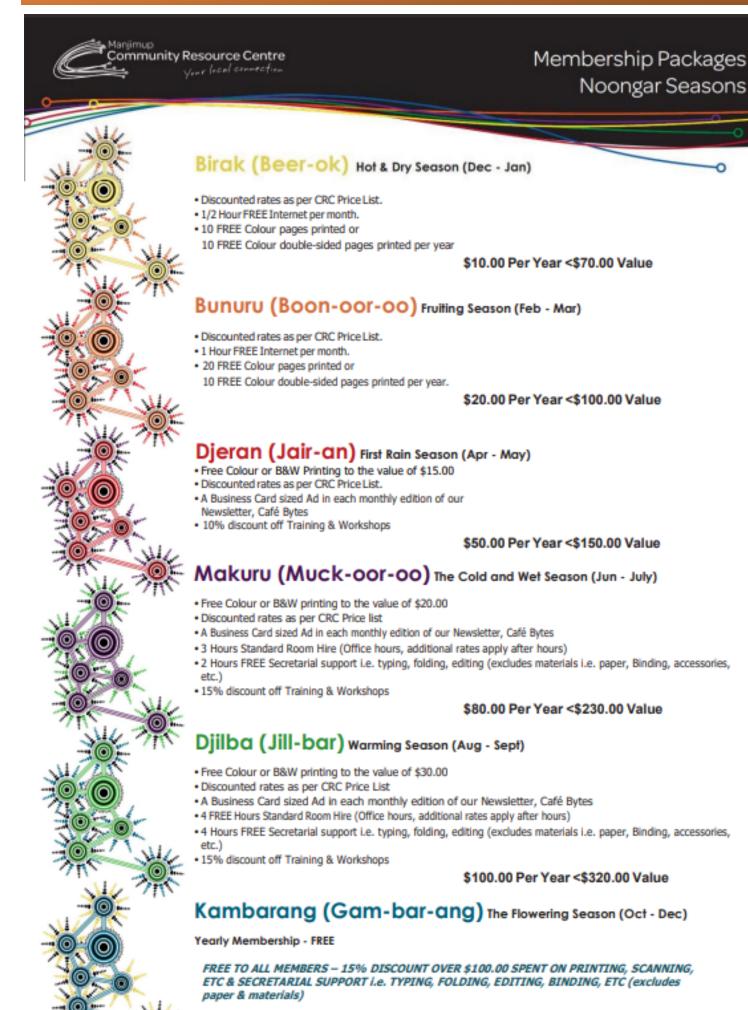
Ladies Day at the Men's Shed: Jordianne with her sideboard in the process of renovation. The aim of this program with the Manji Men's Shed is to increase skill sets among women, bringing empowerment and confidence, and is regularly attended by 4-7 women. A meeting held Friday, 24th June, (I have yet to type up the minutes I took Francis!), was a chance to discuss issues for continuing the program. Jane Kelsbie, a recent Men's shed visitor was supportive to this program and the partnership is also helping with ongoing funding applications, which show a wider community engagement. Thank you Manji Men's Shed for the mentorship and support!!



• Looking forward, we will again host the Sundowner meeting for Volunteers to catch up and Network

Department of Communities photographers, Anneliese, and Tony with facilitator Johnny Prefumo at the recent fourth Pollinators Aplenty workshop (also pictured are 4 volunteers in the background). Dept of Communities undertook a pictorial story of volunteering in WA and this partnered program was the one chosen by them to photograph, as being a different community volunteer program. Frogs are an important biological indicator of healthy eco systems and as Johnny pointed out, here in our area, we have 24 out of the 39 frogs found in WA! These workshops are very well supported by community attendance from local and afar.

NEW MEMBERSHIPS



Co	njimup mmunity Resource Centre Your local connection s Membership	45 Rose Street, Manjimup WA 6258 P: (08) 9777 2774 F: (08) 9771 2485 E: reception @ manjim up.org.au W: www.manjim up.crc.net.au TAX INVOICE ABN: 66 287 651 302
Surname:	First Name	2:
Business / Organis	ation:	
Nominated Users	(For business and organisations only)	
#1:	#2:	
Postal Address:		
Suburb:		Postcode:
Email:		
Phone:	Mobile:	
	DJERAN (JAIR-AN) \$50.00 PER FINANCIA	AL YEAR <\$150.00 VALUE
	 Free Colour or B&W Printing to the value of \$15.00 Discounted rates as per CRC Price List (see Website for a list of our services) A Business Card sized Ad in each edition of Café Bytes 	
PAYMENT METHO	D:	
🗆 Cash	- Please come in and pay at Reception.	
Eftpos	- Please contact the Manjimup CRC on 08 9777 2774	
-	- Please post your cheque to Manjimup CRC, PO Box 314, Manjimup WA 6258	
Direct Deposit	Direct Deposit - Manjimup Community Resource Centre	
	BSB: 036-126	
	ACC: 151749 (Please use Surname as referen	ce and email a copy of your confirmation of payment)





Email: wendy.maddams@joblifeemployment.com.au Phone: 0429 133 125

joblifeemployment.com.au

DENNIS DICKERSON—THE BOTTOMLESS LAKE

Sometime in the early seventies my friend John and I drove past what is called Shark Lake. I have no idea how it got its name or who decided it was bottomless.

Anyway, as we drove past, something we had both done numerous times before John suggested we check and see how deep it really was. Always looking for another adventure I was happy to go along with the idea.

It's not a particularly big lake, roughly three hundred metres across with thick reeds around the perimeter. Getting to the middle of the lake wasn't going to be difficult providing we were able to borrow a suitable boat. It so happened the local sea scouts had recently acquired a ten-foot flat bottom fibreglass boat and with John being involved with the scouts we had no problem borrowing it for the day.

With most of our adventures the first thing was to tell our friends what we were planning. As usual there were those with words of encouragement and others

knocking the idea. Either way, they were keen to know when the big day was. Some deciding to come along and see us achieve what we set out to do and the others to see us fail. Those days we were all mates and ready for action. At the end of the day none of us really cared if we succeeded or failed, although failure was often more talked about than success!

Being young and full of exuberance we didn't think of asking any of the old timers around town what they knew about the lake. We were too full of ourselves to listen to anyone else anyway. As we had a boat and oars at our disposal, now all we needed was a long length of something to measure the depth of the water and it didn't take long to find a farmer willing to give us a roll of baler twine. We were told there was six hundred feet on the roll, but not being certain if he was correct, we decided to use it and if it didn't reach the bottom we would go back later with more twine. After making a stand and reel using a small wooden cable reel we wound the twine onto the reel, tied a metal weight on the end of the twine then put it all in the boat.

When the big day arrived, we headed off to the lake with the boat in tow and despite the threat of rain, we arrived later that day with a convoy of friend's cars behind us. We were in no rush; we never were on any of our adventures. The purpose was to fill in time and amuse ourselves for the day. Someone had taken along a bbq plate and was already lighting a fire. No matter the outcome of our adventure, nobody would be going home hungry.

Later, deciding it was time to get the show on the road we parked the trailer as close as possible to the edge of the water and dragged the boat off. Being a light flat bottom boat, we had imagined getting it through the reeds along the edge of the water wasn't going to be difficult. How wrong we had been! After struggling for some time with our spectators shouting words of encouragement and laughing when I tripped and fell face first into the water, several of them decided to help us push the boat into clear water. Now soaked to the skin we climbed into the boat and paddled to the centre of the lake.

Everyone was standing on the edge of the lake watching when John made a performance of picking up the weight, unwinding a metre of twine off the reel and dropping it in the water. Being as far away from everyone as we were none of them were able to see what was happening, so we sat looking over the side of the boat into the water for some time before I stood and jumped feet first into the waist deep water!

ARE YOU INTERESTED IN JOINING THE CRC BOARD

The Board sets the strategic direction for the CRC and is made up of community members from a wide range of backgrounds. The CRC delivers a broad range of services to the Community, including access to all Government services, are Centrelink and Department of Transport Agents, offer printing, laminating, copying, emailing, binding and other secretarial services, hire rooms and have a dedicated volunteer service.

Requirements are minimal, with a monthly meeting on the fourth Tuesday of each month lasting for around an hour. Membership of the CRC is a requirement and training is provided

If you are interested, contact the Chairperson, Liz Coley on 0409 292 435.



JUBILEE AND MEMORIES

CORONATION - Let's not divide that word. Corona tion. Not such a welcome word these days.

In February 1952, Princess Elizabeth was pronounced Britain's Queen, at the age of 25, after her father, King George V1, died, but the coronation ceremony was held more than a year later because of the tradition of allowing an appropriate length of time for the celebration after a monarch has died.

Queen Elizabeth's Jubilee celebrations made amazing TV viewing, Britain certainly celebrated the seventy years of their Royal Leader with fine tribute. Most people believe she is an amazing lady and worthy of the acknowledgement she received.



It was while watching some of the gala events that it was remembered we have our own Coronation Park here in town.

So next step was to reach into Trove newspaper history, which produced record of what must have been an awesome event. To quote from some of the Trove articles:

COLOURFUL CELEBRATIONS TO MARK THE CORONATION. The deep sense of loyalty and devotion to their beloved Queen was reflected in Manjimup, one of the many hundreds of thousands of colour-splashed country towns throughout the Empire, when, for a week prior to Coronation Day, the waking thoughts and action of its people were dedicated to making Tuesday a day in living memory. The day dawned overcast, but by mid-morning- the leaden skies had been brushed aside and through the clouds the sun shone fitfully.

For the week prior windows of business premises without exception had featured the coming Coronation and the decorated status of them was of a particularly high order and reflected the deep feeling of those responsible.

Flags flew and strings of bunting added a carnival touch. One leading firm spent £90 on its decorations, which included a delightful oil portrait of her Majesty. On Tuesday even private homes became draped with coloured streamers.

Manjimup's observance of the Coronation was a park dedicated to it. It arose with mushroom rapidity from a recent Road Board decision and nothing was allowed to stand in the way of bringing the scheme to quick fruition.

The metal archway was constructed in Bunbury and brought to Manjimup just in time, with Messrs. Carter and Crombie working in drizzling rain to place it over the entrance to the park. Floats in the Coronation procession first circled near the hospital for the benefit of patients and staff, and then, headed by the Manjimup R.S.L. Band under the leadership of Mr. Jim Gillard the assembly proceeded south. It is estimated that close on several thousand persons thronged the main street at this time. The more venturesome spectators and ardent photographers climbed atop of the high tank overlooking the park and obtained a magnificent view of the procession. When the floats all gathered around the park the National Anthem was played as a prelude to the tree-planting ceremony.

A recitation of the coronation prayer and oath of loyalty was delivered by the board's vice-chairman (Mr. John Sherrington), the Minister for Lands and Agriculture (Mr. E. K. Hoar) who asked those present to give the Queen the help of prayer for a successful reign as she had set aside her private life.

Tree Planting With flowering shrubs and ornamental trees went off without a hitch. A shower of rain expedited the ceremony. Those planting trees: Minister for Lands and Agriculture Mr E.K. Hoar, Mrs. L. Thompson; Mr. J. Sherrington, vice-chairman of Manjimup Road Board; Mr. Ian Metcalf, senior boy, Junior High School; Miss Valmai Newton, Senior girl, Junior High School; F. T. Newton, Chamber of Commerce; Mrs. J. Sherrington, Manjimup C.W.A; Dr. M. F. Williams, Rotary; Mr. A. P. Faulks, P. and C; Mr. W. Horton, R.S.L.; Mr. J. J. Littlefair, Farmers' Union Zone Council; Mr. J. Tuffin, Fire Brigade; Mrs. L. V. Smith (continued overleaf)

JUBILEE AND MEMORIES (CONT'D)

Girl Guides; Mr. F. Berthold, headmaster, Junior High School; Mr. J. Barker, organiser Coronation Celebrations Committee; Mr. J. Meacham, designer of layout of park; Mr. J. Grozotis. Macedonian People's League; Road Board Members: Mr. D. K. Johnston, Mr A R Kelly, Mr. M. S. Muir, Mr. R. G. Lock. Mr. G. Lydiate, ambulance; Mr. G. Giblett, early settler of town; Mr. W. Johnston, early settler of town; Mrs: H. Stephenson, Co-op Guild; Mr. M. Dunn, Secretary for Staff; Mr. W. Crombie, supervisor for outside staff; Mr. J. Ellson, Health Department; Mr. W. J. Rooney, Vermin Control; Mrs. B. Young, R.S L Women's Auxiliary; Mr. C. I. Doust, Foundation Road Board Secretary; Mr. A. E. Hodgson, past member, Manjimup Road Board.

The band then resumed its place at the head of the procession, behind which marched the parade Marshall (Mr. A. Hamilton) and flag bearers, Colin Lambe (C.M.F.) and G. Balding (R.S.L.) Then followed trick cyclist Albert Eggington in gay array, the tender of the Manjimup Volunteer Fire Brigade and members in full uniform. Floats included CMF (Citizen's Military Force) float had members handling modern equipment, Rule Britannia (P. and C. Association), Girl Guides and Brownies, Changing of the Guard (Manjimup Junior High School), with particular merit of an oil painting of Buckingham Palace by pupils Philip Flett and Richard Thorp, which did them credit. Then came the float depicting Henry VIII, Queen Elizabeth (a ship, entered by Foys, of Manjimup), Rule Britannia (Manjimup Repertory Club), Coronation Ceremony (pupils of the Manjimup Junior High School) and finally the Junior Farmers Club of Middlesex. The procession proceeded to the Recreation Oval. Cool drinks were provided free to the children by the Coronation committee and light refreshments were prepared by members of the P. and C. Association. The band played, with community singing.

Then came the burlesque fire demonstration, after which Mr. Horton and his assistants rounded up the children for a programme of running events. So keen was the public that teenage and adult events were staged, all of which proved the making of the success of the afternoon. With the help of the Radio Centre's speaker system, the public were kept fully informed of proceedings and a tug-of-war and adult relay races and novelty events concluded a happy observance.

At night a free dance was held in the Town Hall and a barbecue was held in conjunction with it, a butcher offering to supply luscious steaks.

At Dingup a Coronation Ball proved a glamorous function and was well patronised.

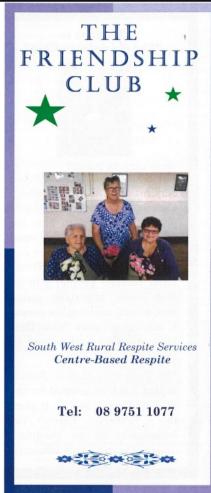
It was during this ceremony that Johnston Crescent was officially named, in honour of Mr William Johnston, a pioneer resident.

Kathy Hill

Queen Elizabeth II and Prince Philip, Duke of Edinburgh. Coronation portrait, June 1953, London, England. Credit: Library and Archives Canada



ACTIVITIES AT THE CRC



THE FRIENDSHIP CLUB

For further information please contact:

Phone: 08 9751 1077

Email: swreception@carealot.com.au

Website: www.carealot.com.au



The SWRRS "Friendship Club" is a divis Carealot Home Health Services and pr services through the Commonwealth Support Program (CHSP) which is subsidis the Australian Government Department of Services. Visit the Department of Social Se and Services and

The Friendship Club MANJIMUP

From 10.00am every Wednesday



Welcome to "The Friendship Club"



The South West Rural Respite Services (SWRRS) Friendship Club is a centre-based respite program designed to give the Primary Carers of people aged 65yrs and over (or 50 years and over for Aboriginal and Torres Strait Islander people) a break from their important caring role, as well as giving the person a safe place away from their home to meet with others in friendship.

The Friendship Club is flexible in that it can be tailored for the Primary Carer's needs. It gives the Primary Carer the opportunity to go shopping, attend Doctors' appointments,

visit the hairdresser, go on social outings or just spend time at home rather than having to go out.

Support Workers or Volunteers may be able to assist by providing transport for the people who become club members both to and from the Friendship Club.



Our Support Workers are trained to attend to the specific needs of the person who is being cared for. SWRRS maintains a high ratio of staff to Clients, thus enabling us to cater for special needs and to be

able to give a lot of individual attention to each person.

The Friendship Club aims to provide people with the opportunity to:

- friendship Enjoy
- and companionship Undertake
- stimulating activities



Enter a different environment which is friendly and

non-threatening



the

Friendship Club day



activities are varied to suit. These may include:

Games such as quoits, skittles, darts, boulés

Participating in topical events e.g. Melbourne Cup ,



* Word games/Crafts * Local & world news

The Friendship Club also holds regular outings which may include visiting galleries, local browsing events.



shops, walks in parks etc. They always include either lunch in



cafe or simply a picnic or BBQ in the park.

MANJIMUP TAFE BUSINESS COURSES





We're working for Western Australia.



State ID: MAB24

Introduction to MYOB or XERO

Description

This popular introduction to accounting software short course will teach you how to use MYOB or XERO to complete basic day-to-day data entry and produce simple relevant reports. This is a beginners approach to MYOB/XERO and covers the following:

- Creating and adding data for customers, suppliers and inventory
- Recording payments
- Saving and backing up your data
- Reconciling and printing accounts

Certification

FNSACC304 Conduct Business Activities using a Computerised Accounting System

Fees

Non-Concession: \$180.80 Concession: \$61.45 Plus: Participants will be required to purchase a textbook prior to starting the course.

Entrance requirements

It is recommended that you either have;

- · previous experience using a computer, mouse, and keyboard and some computer knowledge or
- have completed the 1,2,3 computing courses at SR TAFE

If you have language, numeracy or literacy concerns, please discuss them with us before the course starts.

Manjimup Campus - Semester 2, 2022

Manjimup - Register your interest - 6371 3700 - Please mention the MANJIMUP CRC

-

When: Tuesdays - Term 3

Where: Manjimup Tafe

MANJIMUP TAFE BUSINESS COURSES







State ID: AE617

Operating a Small Business Skill Set

Description

This skill set is FREE for everyone

If you're currently operating or thinking about starting up a small business, or would like to get job ready for an administrative support position in a small business operation, this is the skill set for you!

The **Operate a Small Business Skill Set** offers a fantastic range of skills and knowledge to get you job ready. You'll learn how to design and produce business documents and publications, digitally design and develop text-based documents, develop spreadsheets through the use of both cloud-based and non-cloud based applications, identify financial requirements of a business including profit targets, cash flow projections and strategies to garner financial support, and understand workplace health and safety (WHS) legislation and its application to safe work practices. It even covers how to create and build a social networking presence using social media tools and applications.

Certification

On successful completion of this course, students will receive a statement of attainment for the following units

BSBESB403	Plan finances for new business ventures
BSBTEC301	Design and produce business documents
BSBTEC302	Design and produce spreadsheets
BSBWHS307	Apply knowledge of WHS laws in the workplace
ICTWEB306	Develop web presence using social media

This course will be offered at Manjimup Campus



This course is free for everyone.

EVERY TUESDAY 10AM-12PM AT THE CRC



Be Connected

Every Australian online.

There's never been a better time to get online.



As a Be Connected Network Partner, we can help you discover how being online can add new skills and experiences to your life - for free. Manjimup Community Resource Centre Tuesday's 10am-12pm

Phone: 9777 2774 to book a place

www.beconnected.esafety.gov.au



WHO ARE WE? The Bytes Team who bring you this publication are: Yarn Spinners, Liz Coley & Kathy Hill Contribute your story to us: manjicafebytes@gmail.com Editorial Responsibility: Sharon Rose (08) 9777 2774 or volunteer@manjimup.org.au Funded and Printed by The Manjimup Community Resource Centre